

March 29, 2004

The regularly scheduled meeting of the Board of County Commissioners was called to order this 29th day of March, 2004, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Bill Graves. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Bill Graves, Chairman
George Skinner, Vice-Chairman
Leroy Krohmer, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, F. DeWayne Beggs, Mike McDanel, Dan Cary, Sylvia Martin, Tammy Howard, Donna Roberts, Ellie Sutter, Randall Turk, Shari Kenny, and Sherry Autry.

Chairman Graves began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of March 22, 2004, and there being no additions or corrections, Leroy Krohmer moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #HD-1217 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 224 S. Chestnut, Moore, and 250 12th Ave. N.E., Norman, Oklahoma. The bids, each accompanied by properly executed non-collusion forms are on the following page:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	Ryder Dozer & Backhoe	Lawn Buster, Inc.	
BID: #HD-1217			
DEPT: Health Dept.			
DATE OPENED: 3-29-04	1	2	
List of Individual Items			Awarded To:
One-Year (1) Non-Encumbered Contract for Lawn Care Services for Cleveland County Health Department locations 224 S. Chestnut. Moore and 250 12th Avenue. N.E., Norman, Oklahoma.			Ryder Dozer & Backhoe on 3-29-04
Bid Price per Month:	\$1,200.00	\$1,475.00	
Hourly Convenience Labor:	\$12.00	\$40.00	
Exceptions:	None	Annual Charge:	
		\$1,250.00 for 3 step Weed Control.	
		Chemical Weed Control will be applied in February, March & October.	
Contact Person:	Wayne Ryder	Berry Sheffield	
Telephone Number:	(405) 527-7542	(405) 390-4278	
Fax Number:	(405) 447-0646	(405) 550-4349	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	Yes	Yes	

Upon the request of the Purchasing Agent, Bill Graves moved, seconded by Leroy Krohmer, to accept the bids and to award and/or reject the bids at the end of the meeting.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Chairman Graves called to accept, award, and/or reject County Bid #SHE-1218 – One-Year (1) Non-Encumbered Contract for the purchase and installation of Miscellaneous Computer Items for the Sheriff’s Office.

Tammy Howard, Purchasing Agent, requested that all bids be rejected. The specs will be redone and this will be re-bid at a later date.

Leroy Krohmer moved, seconded by George Skinner, to reject all bids.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Upon the request of the Purchasing Agent, George Skinner moved, seconded by Leroy Krohmer, to award County Bid #HD-1216 – Janitorial Service Contract for the Cleveland County Health Department located at 224 S. Chestnut, Moore, Oklahoma, the bid term will be for one year (1) with the option to renew up to two (2) more consecutive years to the low bidder Delancy Cleaning, their monthly total is \$765.00, convenience labor \$15.00, and carpet cleaning \$.20.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Chairman Graves called for discussion, consideration, and/or action to approve the traffic flow pattern and traffic control considerations for East drive at Cleveland County Fairgrounds Facility.

Dan Cary stated that probably the plan that will be implemented would be to use some speed bumps, with some speed limit signs. Mr. Cary stated that if that works satisfactorily nothing else will be done but if it doesn't additional options will have to be looked at.

George Skinner moved, seconded by Leroy Krohmer, to approve.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Service Agreement between the Cleveland County Sheriff's Office and Capital City Processors, L.L.C. for grease removal. Charge will be \$60.00 quarterly with effective date of service Feb. 1, 2004.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the renewal of the Lease Service Agreement between the Cleveland County Treasurer and Blythe Criss-Cross Directory & Information Services for information retrieved from Metrosearch Digital Database for the year of May, 2004, to May, 2005, in the amount of \$525.00 plus \$20.00 shipping fee for a total of \$545.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Upon the recommendation of Mike McDanel, Assistant District Attorney, Leroy Krohmer moved, seconded by George Skinner, to approve the Archive Writer Services Contract, between the Cleveland County Clerk and GET Imaging, Inc., for conversion of images to microfilm at a rate of \$.22 per image and a duplicate roll of film at \$27.00 per roll. This is for backfiles and is to be delivered on CD ROM to GET. The Contract will begin the date it is approved and will expire June 30, 2004. Contract is not to exceed \$7,500.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Lease Agreement between the Board of County Commissioners and Department of Human Services for space at 110 E. Eufaula in the amount of \$2,039.50 per month beginning July 1, 2004, and end on June 30, 2005.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Service Contract between the Cleveland County Election Board and Cingular Wireless for 30 Nokia Cell Phones in the amount of \$889.06 plus undetermined additional usage. This contract is from April 1, 2004, thru June 30, 2004. Contract to be renewed on July 1, 2004.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve following Blanket Purchase Orders:

a. General Fund		
04-4402 – SM2	Noble Hardware	\$1,000.00
04-4403 – E2	Copelin’s Office Center	1,000.00
04-4415 – SQ2	Wal Mart Community	1,000.00
04-4448 – B2B	Fadler Company	2,500.00
04-4449 – B2B	Ben E. Keith	2,500.00
04-4450 – B2B	Sysco Food Services	3,000.00
b. Highway Fund		
04-4393 – T2A	Midwestern Equip. Co.	1,000.00
04-4397 – T2A	Drive Train Specialist	1,000.00
04-4407 – T2A	Bruckner’s Truck Sales	600.00
04-4408 – T2A	O’Reilly Automotive	1,000.00
04-4409 – T2A	Tractor Supply	1,500.00
04-4426 – T2A	Performance Muffler	500.00
04-4437 – T2A	Noble Hardware	200.00
c. Sheriff’s Service Fee		
04-4440 – CFB2	Fuelman of Oklahoma	10,000.00
d. Fair Board Fund		
04-4421 – FF2	Home Depot Comm.	1,500.00
04-4441 – FF2	Locke Supply Co.	3,000.00
04-4442 – FF2	Arch Wireless	100.00
04-4443 – FF2	Sooner Copy Machines	150.00

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0003 – E2	04-0070 – T2A
04-0211 – B2A	04-1349 – T2A
04-0298 – C2	04-2139 – T2A
04-1704 – B2A	04-2170 – T2A
04-1807 – SM2	
04-2495 – B2A	04-3332 – CFBRE2
04-3759 – SQ2	
04-4022 – B2B	

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 747,679.51
b. Highway Fund	174,706.16
c. Health Fund	1,968.59
d. Sheriff's Service Fee Fund	54,374.90
e. Sheriff's Commissary Fund	1,700.60
f. Sheriff's Revolving Fund	19,007.47
g. Treasurer's Certification Fee Fund	6,222.79
h. Fair Board Fund	837.43

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Upon the recommendation of the Tammy Howard, Purchasing Agent, George Skinner moved, seconded by Leroy Krohmer, to award County Bid #HD-1217 to Ryder Dozer & Backhoe, which is the low bid of \$1200.00 per month with a \$12.00 convenience labor.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.